

**RIVER VALE SCHOOL DISTRICT
RIVER VALE, NEW JERSEY**

JOB DESCRIPTION

TITLE: SCHOOL PSYCHOLOGIST

QUALIFICATIONS:

1. Valid New Jersey Instructional Certificate and School Psychologist Endorsement or eligibility
2. Minimum experience determined by the board.
3. Knowledge of laws and regulations governing special education and demonstrated ability to effectively provide testing, psychological evaluation and counseling services
4. Strong interpersonal and communication skills
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: Supervisor of Special Services/Social Worker

JOB GOAL: To work with students, parents and teachers to promote academic, emotional and behavioral success. Offer comprehensive psychological evaluations as well as consult with school personnel in relation to students learning, behavior and environments. Provide individual, group and organizational interventions, including counseling. Provide training to teachers regarding various learning and mental health topics (e.g. behavior management, referral process, ADHD, etc.).

Specific Duties and Responsibilities:

1. Participates in the evaluation, classification and placement of all pupils with special needs.
2. Administers scores and evaluates standard psychological tests for the purpose of assessing the intellectual, educational, emotional, social and behavioral characteristics of those students referred.
3. Interprets the results of psychological testing and assists in the development and coordination of an appropriate Individualized Education Plan for each pupil requiring special education and/or related services and participates in the ongoing evaluation of the academic progress and education placement of classified pupils.
4. Serves as a case manager as assigned and maintains appropriate case records.
5. May be appointed as a school(s) Anti-Bullying Specialist as defined in N.J.S.A. 18A:37-13.
6. Provides school-based counseling to students, parents and staff and, as needed, makes referrals to appropriate community resources.

7. Assists in the development and delivery of in service programs and parent seminars.
8. Maintains professional competence through continuing education and other professional growth activities.
9. Observes pupils in classrooms and other school settings.
10. Serves as a consultant to parents, school personnel and community groups on child development and mental health topics.
11. Cooperates with personnel of community health and welfare agencies.
12. Performs all duties required as a member of the child study team by administrative code, state and federal laws and board policy.
13. Performs other related duties as may be assigned by the Supervisor of Special Services.

TERMS OF EMPLOYMENT:

Salary and work year to be determined by the Board of Education

EVALUATION:

Performance of this job will be evaluated annually in accordance with state law and provisions of the board's policy on evaluation of certified staff.

REVISED:

April 12, 2011

BOARD APPROVED:

9/7/2010